



# Online Application – How to View or Apply for a Waiting List

- **How to View or Apply for a Waiting List** applies to a person or family who has already registered or previously applied using the online application and now has a *User Name* and *Password*.

## **Note:**

**If you have not yet registered or applied using the online application please refer to one of the following documents:**

- 1. Online Application – Registration Process**
- 2. Online Application – New Application Process**

# Welcome to the **Housing Authority of the County of Santa Barbara**

*Applying for a waiting list using our online application is Free and Easy*

## **Applications are now being accepted for many of our Housing Assistance Programs**

- Submitting an application is **FREE!** If you happen to enter a website that is requiring a fee or payment of any kind, you are not at the right place and should exit out of the site.
- Our Online Application will allow you to:
  - Apply from your computer or any electronic device with Internet access including laptops, tablets and smartphones.
  - Review and update your information, such as email and phone numbers, to insure quality communication.
  - Review family member and income details.
  - Review waiting list basic details and preferences.
  - Review waiting list positions and apply for additional waiting lists.
- Our Online Application is available 24/7.
- Applying for any available waiting list does not represent an offer for housing assistance.
- The Housing Authority of the County of Santa Barbara is an Equal Housing Opportunity Provider and provides Reasonable Accommodation to individuals with known disabilities. If you require accommodation please contact our office at 805-736-3423, ext. 7525 option 1, or TDD 800-545-1833, ext.594.

**To begin your Online Application registration process, go to [www.hasbarco.org](http://www.hasbarco.org).**

**Following are screenshots of the steps you will be going through during this process.**

# Step 1



## Create An Account

I am an applicant

I am a resident

Already have an account? Login Now!

User Name

Password

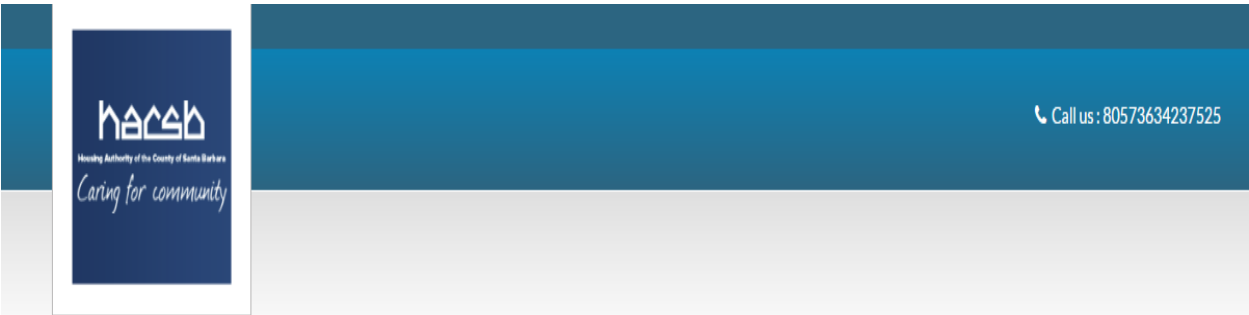
Login

Forgot password or user code?  
Click here to register

Enter your User Name and Password

Click Login

# Step 2



Compliance ▾

Logged in as: - Lompoc

Family Information

Waiting List Information

Contact Us

QUICK LINKS

I want to:

- Update My Contact Details
- Update My Contact Details
- Apply For WaitingList
- Update Preferences

Go

Click Here

# Step 3

Call us : 80573634237

Click here to log out

Compliance ▾

Logged in as: - Lompoc

## Waiting List Details

Click on any box under "Applied" to apply for that waiting list then scroll down to click save

Position column will show your waiting list position

Search:

Applied	Waiting List	Reason	# of Bedrooms	Position	Date & Time on List	Reapply
<input checked="" type="checkbox"/>	zPortal Testing WL	On List	See Memo	N/A	1	6/21/2013 10:33:24 AM
<input type="checkbox"/>	Aparicio Comm Apts				N/A	<input type="checkbox"/>
<input type="checkbox"/>	Casa De Las Flores				N/A	<input type="checkbox"/>
<input type="checkbox"/>	Central Plaza				N/A	<input type="checkbox"/>
<input type="checkbox"/>	College Park				N/A	<input type="checkbox"/>
<input type="checkbox"/>	Creekside Apartments				N/A	<input type="checkbox"/>
<input type="checkbox"/>	Cypress Court				N/A	<input type="checkbox"/>

If you were previously on a waiting list and then cancelled, you can reapply for the waiting list by checking the box under "Reapply"